

OFFICER DECISION FORM

DECISION TO BE TAKEN BY: Director of Finance

KEY DECISION YES

DIRECTORATE: Finance

WARDS AFFECTED: ALL WARDS

SUBJECT: CONTRACT AWARD PROPERTY RELATED INSURANCE

1.0 DECISION:

- 1.1 To award the contract to Zurich Insurance Company Limited, trading as Zurich Municipal, in relation to property insurance for an initial 3 year period “the Contract” with an estimated annual value of £291,325.77 including Insurance Premium Tax and with variations in respect of the Birkenhead Commercial District as the highest scoring tender, as outlined in the exempt Appendix A, within the approved budget and in accordance with the Most Economically Advantageous criteria.
- 1.2 Consider and approve final sign-off of the Contract, in consultation with the Director of Law and Governance
- 1.3 Agree that the decision not to be subject to removal of delegation and reconsideration as any delay likely to be caused by the process for removal of delegation and reconsideration would seriously prejudice the Council’s or the public’s interest due to the risk arising from any interruption to the continuation of insurance cover in respect of the Council’s property related assets.

2.0 REASONS FOR THE DECISION

- 2.1 To ensure that continuity of property related insurance policies relating to the Council’s buildings and contents is in place, i.e. that Council buildings are not rendered uninsured.
- 2.2 Zurich Insurance Company Limited’s submission represents the most economically advantageous tender option from a competitive process which attracted 5 bidders.

3.0 STATEMENT OF COMPLIANCE

- 3.1 The recommendations are made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council’s Code of Corporate Governance.

4.0 DECLARATION OF INTEREST

4.1 There are no declarations of interest.

Signed:

Officer:

Title:

Date:

A list of background papers on this issue is held with:

Contact Officer: Matthew Wilson

Date: 19th October 2023

Date of Publication:

Date of Expiry of Call-In Period: